

The following lists the general terms and conditions for hosting an outdoor event on Granville Island. CMHC-Granville Island reserves the right to revise these guidelines at any time without prior notice. Term abbreviations: CMHC-Granville Island (CMHC) Event Organizer (Organizer)

Site Maintenance and Waste Management

- Designated site will be provided as is. CMHC provides a site sweep of the area before the Organizer moves in.
- The site must be returned to its original condition after the event, i.e. no damage to trees, buildings, or other Granville Island property. All debris must be picked up.
- Events must comply with the Granville Island Sustainability Requirements. The Organizer will be responsible for collecting, sorting and removing their own waste, and disposing waste in Granville Island's waste compactors. A waste management plan must be included in the site map and production details of the event.*

Parking & Transportation:

- Granville Island can have limited parking options on a busy day. Organizers are encouraged to create a transportation plan that promotes alternative ways of [Getting to Granville Island](#)
- For larger events that require road closures or parking reservations, CMHC will provide the materials and staffing needed to enforce the closures. The Organizer will be required to submit a parking & road closure plan to CMHC. The Organizer may be required to provide additional staffing & coverage for traffic management for larger events.*
- During the Event, the Organizer must strictly comply with and enforce CMHC approved parking plans.
- If the Event requires one or more road closures that affect the entrance to Granville Island, or impacts the seawall adjacent to False Creek, the Organizer will also need to apply to City of Vancouver to [Organize an event on a street, sidewalk or plaza](#), or the Vancouver Parks Board to [Organize an event in a park or seawall](#).

Noise Levels

- Sound levels must be at reasonable levels for neighbours and businesses. Following the [City of Vancouver Noise Control By-Law](#) for Intermediate Zones; organizers shall not make, cause or permit, continuous sound that exceeds 70db during daytime hours. CMHC has the authority to request sound levels to be lowered. If groups do not comply, CMHC has the authority to cancel the event. Organizers must note how they will monitor sound levels throughout the event and include location and direction of amplified sound equipment on their site maps. Additional limits may be set based on the time and location of the event, to be determined in planning process.

Food & Beverage Service

- For all event applications, it is recommended that attendees enjoy local Granville Island tenants, merchants and food operators for food and beverage before, during or after the event. If there is a need for additional food or beverage offerings during the event, Organizers must provide these details in their event application.
- If food & beverage service is tentatively approved by CMHC, Organizer will ensure that all food & beverage vendors have the appropriate operating permits from Vancouver Coastal Health and will provide copies of permits upon request from CMHC. Vendors must be covered under the event liability insurance, and have additional individual coverage as needed.
- Organizers who plan to serve alcohol must detail this in their event application. A Special Event Permit must be acquired from the [Liquor and Cannabis Regulation Branch \(LCRB\)](#)

Vending

- Sales of goods and services are not permitted without a current leasing or licensing agreement with CMHC Granville Island. (See our [Leasing page for general information](#).) Exceptions may apply, if the proposed goods or services are an essential component of the event proposal.
- Public spaces may not be used for events that are primarily retail or commercial focused, such as pop-up markets, promotional events, fundraisers, product launches etc. Exceptions may apply.
- Public promotions, including sampling or sample distribution, coupon distribution, free services, gifts, and promotional materials (flyers, booklets, etc.) for corporate or commercial business interests are not allowed.

Emergency Planning & Event Safety

- Event location and layout must consider pedestrian pathways, roads, access to local businesses, and fire lanes.
- Event must be planned in a way that considers the safety and wellbeing of all participants and guests; organizers must have an event Health and Safety Plan and are responsible for managing the plan if any medical, environmental, or security emergency occurs within the event footprint.
- Organizers must have a detailed Communicable Disease Prevention Plan included as part of their Health and Safety Plan, as a response to the current Co-vid 19 pandemic.
- Granville Island's Security company is available 24-7 for security support and provides up to Level 2 First Aid for non-emergency calls. The Organizer may include this support in their safety plans. Organizer is responsible for hiring additional First Aid coverage or Security coverage if required.
- Additional security, medical personnel, RCMP, paramedic services or Vancouver Police may be required depending on the complexity of the event.
- Additional review of Safety Plans and/or Permits may be required by other governing bodies such as: Vancouver Coastal Health, BC Ambulance Services, Vancouver Fire & Rescue, Vancouver Police Department, RCMP, Marine Search and Rescue.

Additional Permits; This list is not exhaustive, and other permits may be required depending on the nature of the event.

- **Tents & Stages:** City of Vancouver building permits are required for tents that exceed 60 m² / 645 ft² in area, or larger than 25x25ft. Permits are also required for all stages that are more than 1.2m above finished grade or greater than 40 m² in area. Event producer must show that the tents and/or stages do not need a building permit, or apply to the [City of Vancouver](#) for a permit.
- **Fire and Fireworks:** Organizers who plan on using either must detail this in their event application, and will be required to receive approval from [Vancouver Fire and Rescue Services](#).
- **Water Access:** All organized activities on the water will require approvals from [Port of Vancouver](#) / Transport Canada and may require additional support from Royal Canadian Marine Search & Rescue

Marketing, Sponsorship & Signage

- The Organizer will assume all responsibility for recording rights and all artist copyrights that relate to the event (ie. SOCAN fees).
- The Organizer is responsible for providing any required media liability waivers, and ensuring any photography, or videography is being captured during the event with proper permission.
- The Organizer must receive written approval from CMHC-Granville Island for all activities, events, promotions, and site activations planned on Granville Island in conjunction with festival or event sponsors. Limitations and restrictions are in effect in regard to corporate involvement, banner displays, product giveaways and other sponsorship recognition.
- The Organizer must receive conditional approval from CMHC before announcing, promoting, or releasing tickets to the event.
- All on-site signage must be approved by CMHC-Granville Island prior to an event.
- For general publicity and record keeping purposes, CMHC has the right to photograph, film or tape performance events provided the broadcast of any photograph, film or tape does not exceed two continuous minutes duration and is restricted to news, public affairs and other non-commercial programming.

Insurance

- Organizers will be required to provide a copy of Comprehensive Liability Insurance with Canada Mortgage and Housing Corporation and event location named as additional insured. Limit of insurance will vary between two million – ten million per occurrence for bodily injury, death and damage to property and will commence one day prior to the event and maintained until one day after the event. CMHC Granville Island must receive a copy of insurance two weeks prior to the event and has the right to cancel the event if insurance is not received.
- Additional coverages such as property insurance or Host Liquor Liability coverage will be required depending on the scope of the event.

Event Approvals & Cancellation

- CMHC-Granville Island reserves the right to halt events that restrict or disrupt normal business activity, safety or enjoyment of Granville Island staff, merchants, and visitors.
- CMHC-Granville Island reserves the right to change or cancel an event at any point during the process if the Organizer breaches the Terms & Conditions, misses key application deadlines, or concerns arise about the Organizer's ability to produce a safe and enjoyable experience for visitors and tenants.
- CMHC-Granville Island reserves the right to refuse any application if the proposed activity does not meet the requirements of the Granville Island Outdoor Events Policy.
- CMHC-Granville Island reserves the right to refuse any applications at the administrators' discretion; pending availability of space and/or administrative support, or based on previous applications, as applicant must be in good standing.

Indemnification

The Organizer undertakes to participate in the engagement cognizant of the risks inherent in the nature of the work associated with the engagement. CMHC is not liable for personal injuries or any other damages of any kind that may be incurred by the Organizer through her/his participation in the engagement. The Organizer agree to indemnify CMHC for all loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings of every nature and kind arising from or in consequence of the performance of this agreement whether such actions, suits or proceedings are brought in the name of CMHC or the Organizer.

Force Majeure

If the event is rendered impossible or infeasible by any act or regulation of any public authority, civic tumult, strike, epidemic, interruption or delay in transportation facilities; or any other cause beyond the control of either party, it is understood and agreed that there shall be no claim for damage be either party to this contract.

Independent Contractors

The Organizer shall act as an independent contractor for the purposes of this contract. It and its employees, officers and agents are not engaged as employees of CMHC. The Organizer agrees to so advise its employees, officers, and agents. Without limiting the generality of the foregoing, the Organizer shall retain complete control of and accountability for its employees and agents. The Organizer shall prepare and process the payroll for its employees directly and shall withhold and/or pay all applicable employment taxes and payroll deductions required in respect of its employees. All personnel shall, at all times, and for all purposes, be solely in the employment of the Organizer.

Compliance With Laws

The Organizer shall give all the notices and obtain all the licenses and permits required to organize the event. The Organizer, subcontractors, agents or any person engaged to perform the work under the event shall comply with all the laws, regulations and orders applicable to the event, including without limitation those related to public health and safety.